

Notes on Requesting Monthly Internet

Revised December 27, 2017

FY 2018 BIDDING FOR INTERNET ACCESS

- In Fall 2017, the options for internet service requests on the Form 470 changed.
- USAC posted an [updated Form 470 drop-down reference sheet](#) over the weekend of December 16-17, 2017.
- Having both the correct service requests and narrative language will be important during application review. Libraries should review the [revised examples posted on the KDLA E-rate page](#) and the information on the next four slides.
- If your library has an ongoing internet contract approved for E-rate discounts in a previous funding year, you don't need to bid again based on these changes; contracts made as a result of Forms 470 posted before August 26, 2017 are not affected by these changes.

LIBRARIES THAT ALREADY HAVE FIBER INTERNET

If your library has internet access provided over a fiber circuit, then your Form 470 service request for internet should include only:

- **Leased Lit Fiber**
- Important language for the narrative: **The narrative field on the Form 470 must specify that you want Leased Lit Fiber bundled with internet access.**

Category 1: Internet Access and/or Telecommunications

Type	Function	Number Entities	Quantity	Unit	Min Capacity	Max Capacity	Installation and Initial Configuration?	Maintenance Indicator	Associated RFP
Internet Access and/or Telecommunications	Leased Lit Fiber	1	1	Circuits	100 Mbps	1 Gbps	Yes	Yes	

Category One Narrative

Leased Lit Fiber bundled with Internet Access - **Pioneer County Public Library seeks bids for internet speeds between 100 Mbps and 1 gigabit with fiber transport circuit available at the main branch** (100 Main Street, Boonesburg, KY 41700). Bids should also include fee for 5 static IP addresses. Vendor must have a Service Provider Identification Number (SPIN) or the bid will be disqualified.

LIBRARIES THAT HAVE DSL OR CABLE BUT MAY SWITCH TO FIBER

If your library has internet access provided over a non-fiber circuit (DSL or cable) but you might want to switch to fiber, then your Form 470 service requests for internet should include both:

- **Leased Lit Fiber** and
- **Internet Access & Transport Bundled**
- Important language for the narrative: **Do not specify a preference for the type of circuit.**

Category 1: Internet Access and/or Telecommunications

Type	Function	Number Entities	Quantity	Unit	Min Capacity	Max Capacity	Installation and Initial Configuration?	Maintenance Indicator	Associated RFP
Internet Access and/or Telecommunications	Leased Lit Fiber	1	1	Circuits	25 Mbps	100 Mbps	Yes	Yes	
Internet Access and/or Telecommunications	Internet Access & Transport Bundled	1	1	Circuits	25 Mbps	100 Mbps	Yes	Yes	

Category One Narrative

Internet access bundled with transport for main branch (100 Main Street, Boonesburg, KY 41700) - Pioneer County Public Library's main branch currently has 25 Mbps internet but needs faster internet to meet patron and staff needs. **Please provide quotes for all download speeds between 25 Mbps and 100 Mbps available at this address, no preference for circuit, and 5 static IP addresses.** Vendor must have a Service Provider Identification Number (SPIN) or the bid will be disqualified.

LIBRARIES THAT HAVE DSL OR CABLE AND CAN'T SWITCH TO FIBER

If your library has internet access provided over a non-fiber circuit (DSL or cable) and can't switch to fiber, then your Form 470 service requests for internet should include only:

- **Internet Access & Transport Bundled**
- Important language for the narrative: **internet speed provided over a non-fiber circuit.**

Category 1: Internet Access and/or Telecommunications

Type	Function	Number Entities	Quantity	Unit	Min Capacity	Max Capacity	Installation and Initial Configuration?	Maintenance Indicator	Associated RFP
Internet Access and/or Telecommunications	Internet Access & Transport Bundled	1	1	Circuits	10 Mbps	25 Mbps	Yes	Yes	

Category One Narrative

Internet Access & Transport Bundled for Loganville Branch Library (300 Tulip Poplar Lane, Loganville, KY 41800) - For its administrative branch, **Pioneer County Public Library seeks quotes for 12 Mbps to 25 Mbps internet access over a non-fiber circuit;** the Loganville Branch Library currently has 12 Mbps DSL. Quotes should also include 1 static IP address. Vendor must have a Service Provider Identification Number (SPIN) or the bid will be disqualified.

LIBRARIES WITH A WIDE AREA NETWORK (WAN)

Libraries with wide area networks (WANs) should consider which service requests on the Form 470 best reflect their current network setup or possible solutions to consider:

- **Leased Lit Fiber** = fiber transport; if you also need internet access bundled with fiber transport, you must state this in the narrative
- **Internet Access & Transport Bundled** = internet access bundled with non-fiber transport (cable, DSL)
- **Both Internet Access & Transport Bundled and Leased Lit Fiber** = internet access with transport that could be DSL, cable, or fiber (you aren't sure what options you'll have); state in narrative that you need internet access but have no preference for type of transport circuit
- **Transport Only – No ISP Service Included** = non-fiber transport (cable, DSL); this service request doesn't cover internet access
- **Internet Access: ISP Service Only** = internet access without transport; if you procure ISP service separately from transport, you can use this service type regardless of type of transport (fiber, DSL, cable) you procure separately